



# Andrews Memorial Hospital Ltd.

## Medical Services Agreement

With

### Institute of Chartered Accountants of Jamaica

This Agreement outlines the terms and specifications for access to medical services at the *Andrews Memorial Hospital* (hereafter called the **Hospital**) by members of the *Institute of Chartered Accountants of Jamaica* (hereafter called the **Institute**). The Institute only acts as a facilitator of this Agreement and will not be responsible for payment.

#### 1. SERVICES TO BE OFFERED

- |  |                                |
|--|--------------------------------|
| a) Emergency & Outpatient Medical service    | d) Hospitalization             |
| b) Laboratory (including Executive Profiles) | e) Pharmacy                    |
| c) Imaging (X-ray, Ultrasound, Cat. Scan)    | f) Dental (including dentures) |

#### 3. BILLING AND PAYMENT TERMS

**3.1** Each patient is responsible for his/her medical bill. Payments for outpatient bills are expected upon receipt of a charge slip and/or request form (lab or imaging) unless otherwise indicated by medical records personnel and/or outpatient nursing supervisor.

**3.2** Where a patient requires hospitalization, the appropriate deposit amount is required upon admission. Should hospitalization exceed 5 days, an interim bill(s) will be issued and all outstanding balances should be settled within the specified period.

**3.3** A 10% discount will be given on each medical bill (NB. Inpatient bills will receive a 10% discount on **pharmaceutical and room & board charges only**).

**3.4** Consultants'/Physicians' Fees - The Hospital grants practicing privileges to private consultants/specialists, who will manage client's care while admitted. These consultants will bill separately for their professional services and determine the fees they charge. **These fees are separate from the hospital's bill.**

## **CONTACT**

The following persons and departments will assist you:

1. **Corporate Associates Officer** (Outpatient Billing & Account Statements), Tel. (876) 926-7401-3, Straight Line (876) 920-7766, Email: [proden@amhosp.org](mailto:proden@amhosp.org), [ztaylor@amhosp.org](mailto:ztaylor@amhosp.org)
2. **Medical Records** (Outpatient & Emergency Registration) Tel. (876) 926-7401-3, Straight Line (876) 920-7721, Email: [medicalrecords@amhosp.org](mailto:medicalrecords@amhosp.org)
3. **Business Office** (Admissions/Billing), (876) 926-7401-3, Straight Line (876) 920-7664/7666, Email: [billing-dept@amhosp.org](mailto:billing-dept@amhosp.org)